## Professional Development Committee Marriott West - Richmond, Virginia July 11, 2007 10:30 a.m.

<b>Members Present:</b>	Members Absent:	Staff:		Others:
Dr. James Dudley-Chair	Billy Altman-Excused	Scott Winston	Mary Kathryn Allen	Teresa Ashcraft
Holly Frost	Randy Abernathy	Chris Corbin	Marcia Pescitani	Helen Nelson
Linda Johnson		Warren Short	Tom Olander	Thomas Jarman
Dave Cullen		Greg Neiman	Mary Peyton Miller	Dr. Ace Ernst
Dana Helmick			Linda Harris	Joseph Melvin
Nick Klimenko			Kester F. Dingus	Mike Forbes
Kathy Eubank			Shawn Carpenter	Heidi Hooker
Jeffrey Reynolds			Bobby Baker	Holly Sturdevant
			Jon Blank	Deborah T. Akers

Topic/Subject	Discussion	Recommendations, Action/Follow-	
		up; Responsible Person	
I. Welcome	The meeting was called to order at 10:32		
II. Introductions	The members of the Committee introduced themselves		
III. Approve Previous Minutes	The Committee reviewed the Minutes of the January 10, 2007 meeting (ATTACHMENT A)	Motion by: Kathy Eubank	
		To accept the minutes as presented	
₩		Seconded by: Dave Cullen	
		Vote Unanimous	
IV. Reports of Committee	a. Officer Reports-None		
Members	b. Reports of Committee Members-None		
	c. Office of EMS		
	i. DED-Warren Short		
	<ol> <li>Staff – Tamika Abercrombie was hired to replace Norma</li> </ol>		
	Howard, however she just submitted her resignation so we will		

Topic/Subject	Topic/Subject Discussion	
		up; Responsible Person
	begin the process to fill the position again.  2. Education Standards: <a href="www.nemsed.org">www.nemsed.org</a> a. New Standards are out for review b. Deadline for comment is July 31, 2007  ii. ALS Training Specialist-Warren Short  1. NREMT Computer Testing-Up and running. Had a few glitches at the start.  2. ALS-C Seminar-ALS-C Meeting 7/20/07, Seminar 7/21/07  3. NREMT-B Form/Process – Form is on our webpage. Must be certified in Virginia in order to be approved to take the NREMT-B exam  iii. BLS Training Specialist-Greg Neiman	up; Responsible Person
	<ol> <li>EMS Instructor Updates-June update in WEMSC, July 14, 2007 in BREMS, August 4, 2007 in LFEMSC</li> <li>EMS Instructor Institute-1 full session June 9-13, 2007, FI admin session June 25 &amp; 26, 2007 – 24 total new Instructors</li> <li>Survey of Providers-only 48 responses since March, 2007</li> </ol>	PDC is charging the Office to review the process and determine the best way to increase survey respondents.
	iv. Funding and Accreditation-Warren Short  1. ALSTF-See Report (ATTACHMENT B)  2. BLS-Contract still under review  3. Accreditation Update-See Report (ATTACHMENT C)  4. Sim-baby Update-Almost all have been distributed. The Office is purchasing the new IV Simulators for all Accredited Programs  v. Regulations-No changes since last meeting  vi. Regional Council Study-ASMI has requested and received an extension to complete a review of OEMS Documentation. The Office expects a preliminary	
	report at any time and the report is expected to be released at the next Governor's	
V. Reports of Pilot Programs	Advisory Board meeting.  a. Competency Based EMT-B Program Pilot (ATTACHMENT D)	
v. Reports of Filot Frograms	i. Prince William County-Capt. Thomas Jarman – See Report (ATTACHMENT E)	
	<ul> <li>ii. Roanoke Valley Regional Fire Training Center-Jonathon Blank - Last class 7 enrolled, 7 passed 1<sup>st</sup> time State Test</li> <li>iii. JSRCC-Hanover County-Mary Peyton Miller – Last class 11 students, 1 was not allowed to test. 3 passed 1<sup>st</sup> time, 2 groups failed</li> <li>iv. TCC-Helen Nelson – Numbers are still coming in. Higher overall NR scores have</li> </ul>	
	been seen	

Topic/Subject	Discussion	Recommendations, Action/Follow- up; Responsible Person	
	b. Rural Competency Based EMT-B Pilot		
	i. Connie Purvis-has not started a class		
	ii. Gary Dalton-has not started a class		
	iii. Steve Puckett Just completed his first class, no one has tested		
	iv. Delbert Garrett-has not started a class		
VI. Ad-hoc Committee	a. Intermediate Curriculum Review-No Report		
Reports	b. BLS Curriculum Review-Linda Johnson – Shaun Carpenter presented items the committee is		
_	reviewing. (ATTACHMENT F)		
	c. BLS Certification Evaluators Committee – Linda Johnson – Have revamped the Evaluator Training		
	Program and CTS Manual. The Committee recommends that AED not come back as a stand alone		
	station.		
	d. BLS Certification Test Committee – Jeffrey Reynolds – Have met twice since the last meeting.		
	Committee is considering individual testing, will continue Medical and Trauma and probably a		
	Random skill testing (1 or 2 stations). Looking at the NREMT Practical eval sheets and considering		
Break for lunch 12:10pm	implementing them in CTS testing.		
Reconvene at 12:30pm	e. EMS Instructor Credentialing Committee – Nick Klimenko – Hosted the NAEMSE Educators		
	Course this past weekend. 43 attendees. We are soliciting comments from the participants.		
	f. Pilot Steering Committee-Thomas Jarman. The committee has met regularly and have developed a		
	number of items that have been shared amongst all programs		
VII. Previous Agenda Items	None		
VIII. Agenda Items	a. Decision on BLS Skills Station	<b>Motion from the BLS Certification</b>	
		Evaluator Subcommittee	
		To continue the practice of not	
		having a BLS/AED Station at CTS.	
		No Second required.	
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		Amended: That the suspension of	
		the BLS/AED Station at CTS	
		continue until July 1, 2007	
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		Vote: Unanimously Passed	
		,	
b. Motion to discontinue PPCR for the Medical and Trauma Stations at the CTS		Motion from the BLS Certification	
		Test Committee	
		To discontinue the PPCR for the	
		medical and trauma stations at	
		CTS, effective August 1, 2007.	
		No Second Required	
		*	
		Vote: Unanimously Passed	

Topic/Subject	Discussion	Recommendations, Action/Follow-
		up; Responsible Person
	c. Revised Competencies	Motion by the Pilot Steering
		Subcommittee
		To revise the minimum
	Discussion. The recommended changes have come about after almost 1 year of Pilot Classes	competency list as recommended
		(ATTACHMENT G)
		No Second Required
		Vote: Unanimously Passed
	d. Committee Membership-5 positions on the committee are expiring. The Office will be contacting	
	the sponsoring organizations to determine if the current representatives will be re-appointed or to	
	solicit 2-3 names for consideration.	
IX. PUBLIC COMMENT	Dr. Dudley advised he may be asked to serve as MDC chair and if so will leave the PDC. If that	
	happens, the Chair of the Governor's Advisory Board will appoint a new Chair for PDC	
	Holly Frost requested that CTS changes occur only at regular specified times, such as January 1 and/or	
	July 1 rather than when they are approved.	
	Scott Winston indicated that the Office has been discussing where CTS should lie within the office.	
	Scott winsten indicated that the Office has been discussing where C is should be within the Office.	
	Nick Klimenko expressed a concern about an out of state NR Paramedic testing candidate that had been	
	approved for Practical Testing without having registered with the NR. No one else had the same	
	experience and Nick will contact Tom Nevetral for follow-up.	
X. ADJOURNMENT	The Committee Adjourned at 1:09 p.m.	

## Professional Development Committee Wednesday, July 11, 2007 Marriott West - Innsbrook 10:30 AM Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from January 10, 2007
- IV. Reports of Committee Members
  - a. Officer Reports
  - b. Reports of Committee Members
  - c. Office of EMS
    - i. Division of Educational Development-Warren Short, OEMS
      - 1. Staff
      - 2. Education Standards
    - ii. ALS Training Specialist- Tom Nevetral, OEMS
      - 1. NREMT Computer Testing
      - 2. ALS-C Seminar
      - 3. NREMT-B Form/Process
    - iii. BLS Training Specialist-Greg Neiman, OEMS
      - 1. EMS Instructor Updates
      - 2. EMS Instructor Institute
      - 3. Survey of Providers
    - iv. Funding and Accreditation-Warren Short, OEMS
      - 1. ALSTF
      - 2. BLS
      - 3. Accreditation Update
      - 4. Sim-baby Update
    - v. Regulations-No Change since last meeting
    - vi. Regional Council Study-Tim Perkins
- V. Reports of Pilot Programs
  - a. Competency Based EMT-B Program Pilot
    - i. Prince William County- Lt. Thomas Jarman
    - ii. Roanoke Valley Regional Fire Training Center-Dave Hoback
    - iii. JSRCC-Hanover County- B. Chief Wayne Woo
    - iv. TCC- Lorna Ramsey
  - b. Rural Competency Based EMT-B Pilot
    - i. Connie Purvis
    - ii. Gary Dalton
    - iii. Steve Puckett
    - iv. Delbert Garrett
    - v. Monique Dixon

- VI. Ad Hoc Committee Reports
  - a. Intermediate Curriculum Review-Tom Nevetral
  - b. BLS Curriculum Review Linda Johnson-Chair
  - c. EMS Instructor Credentialing Nick Kleminko-Chair
  - d. BLS Certification Test Committee-Jeff Reynolds-Chair
  - e. BLS Certification Evaluators Committee-Linda Johnson-Chair
- VII. Previous Agenda Items-NONE
- VIII. Agenda Items
  - a. Decision on BLS Skills Station
  - b. Motion to discontinue PPCR for the Medical and Trauma Stations at CTS
- IX. Public Comment
- X. Dates for 2007 Meetings
  - a. January 10, 2007
  - b. April 11, 2007
  - c. July 11, 2007
  - d. October 10, 2007
- XI. Adjourn